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Compiled by DDS (29/3/26)

GUIDANCE FOR DOCTORS FACING PSG INVESTIGATIONS

Possible Information for Doctors to Submit to the Patient Safety Group (NHS)

A. Personal Information

1. Full name, contact details, and professional registration number.
2. Current employment details, including the name of the organisation and role.
3. Any changes to personal circumstances that may impact their inclusion on the Performers List.

B. Professional Credentials

1. Copies of relevant qualifications and certifications.
2. Evidence of professional registration with the General Medical Council (GMC) or other relevant regulatory body.
3. Proof of revalidation status with the GMC, demonstrating they are up-to-date and fit to practice.

C. Employment History

1. Detailed employment history, including dates, roles, and responsibilities.
2. Any gaps in employment, with explanations for those periods.
3. References from current or previous employers, if applicable.

D. Response to Concerns

1. A written statement addressing the concern raised, including:
 - 1.1. A clear explanation of the facts surrounding the issue.
 - 1.2. Relevant dates and details of the events in question.

- 1.3. Any supporting evidence or documentation that provides context or refutes the concern.
- 1.4. A reflection on the issue, demonstrating insight into the matter and any steps taken to address it. (for guidance on writing a reflection, see:
<https://doctorsdefenceservice.com/showing-insight-in-reflective-writing-in-gmc-cases/>)

E. Health Information (if applicable)

1. Details of any health issues that may have impacted their performance, conduct, or capability.
2. Evidence of engagement with occupational health services or other support programs.
3. Documentation of treatment plans, progress, or fitness to practice assessments, if relevant.

F. Evidence of Remedial Actions

1. Documentation of any developmental or educational activities undertaken to address the concern (e.g., training certificates, personal reflection logs, or coaching reports). (see by way of example, guidance on remediation:
<https://doctorsdefenceservice.com/remediation/>)
2. Evidence of compliance with any previous Agreement Terms or conditions imposed by NHS England.
3. Proof of participation in any remediation programs or interventions.

G. Risk Assessment

1. Any information that demonstrates the doctor does not pose a risk to patient safety or public interest.
2. Evidence of steps taken to mitigate risks, such as supervision arrangements or changes in practice.

H. Additional Supporting Documentation

1. Any relevant clinical governance information, such as audit reports, complaint history, or visit reports.
2. Letters or reports from external agencies, such as the Practitioner Performance Advice Service (PPA), GMC Employer Liaison Adviser, or occupational health.

3. Any other documentation that may assist the PSG in understanding the context and resolving the concern.

I. Consent for Information Sharing

1. Written consent for NHS England to request and share information with third parties, such as employers, regulatory bodies, or other agencies, if necessary.

J. Declaration of Compliance

1. A signed declaration confirming the accuracy of the information provided.
2. A commitment to comply with any Agreement Terms or conditions imposed by the PSG.

END

This document may not be up to date or accurate.